SPECIFICATIONS FOR

TENDER # 0171-1530

SUPPLY OF SNOW CLEARING AND SANDING/SALTING
FOR WESTERN HEALTH

CLOSING DATE: 25th of September 2015
CLOSING TIME: 11:00 AM (Newfoundland Time)
Invitation to Tender for SNOW CLEARING AND SANDING/SALTING

1.0 General Provisions

1.1 Intent
This invitation to Tender is intended to obtain Snow Clearing &Sanding/Salting for various sites in western Newfoundland operated the Western Regional Health Authority (Western Health) for a period of two years commencing 1 November 2015. Each of the sites is listed in section 2.0 of this tender and details for each site are attached at the end of the document. Potential service suppliers can bid on the sites they are interested in and have the necessary equipment to meet the requirements listed for the site.

1.2 Client Background
Western Health was established in 2005 and is responsible for the delivery of Health and Community Services in the Western Region.

1.3 Vendor Response

1.3.1 Vendor’s tender must contain an Executive Summary which shall contain:
   a. A brief description of the product/service being quoted.
   b. The name, title and address of the Vendor’s representative responsible for the preparation of the Tender.

1.3.2 All prices quoted for goods and services must be specified in Canadian dollars, FOB Western Health. All Tenders will be held to be valid for ninety (90) days following the Tender closing date.

1.3.3 Tenders must be received in full on or before the exact closing time and date indicated. TENDERS RECEIVED AFTER THAT TIME WILL NOT BE CONSIDERED.

1.3.4 All costs relating to the work and materials supplied by the Vendor in responding to this Invitation to Tender must be borne by the Vendor.
1.4 Release of Information

1.4.1 While Tender is Open:

The names of individuals or companies who have picked up the tender documents will be released for construction tenders only.

Individual Authorities may determine that this information will not be released in situations where it is not in the best interest of the Authority to do so.

Upon request, this information may be released to designate(s) of the Newfoundland and Labrador Construction Association (NLCA) only. The designate(s) will be agreed upon by the Authorities and the NLCA.

This information will be released upon request from the NLCA designate(s) at a maximum once per week.

No information will be released in the seven calendar days preceding tender opening.

1.4.2 At Tender Opening:

1. The names of the bidders, and overall bid price(s) will be read out.

2. Where the overall bid price(s) cannot be readily determined, no pricing will be released.

1.4.3 After Tender Opening:

1. No further information will be released until after the contract is awarded.

2. After award, only the name and bid price of the successful bidder will be made available.

3. Information will be made available for a 90 day period only.

4. Successful Awards will be posted on Web Site.

1.5 Communication During Tendering

1.5.1 All communications with Western Health with respect to this invitation to Tender must be directed in writing to the attention of:
1.5.2 Western Health may, during the assessment period, request meetings with the Vendors to clarify points in the Tender. No changes by the Vendor will be permitted after the Tender closing date.

1.5.3 Faxed Tender responses will be accepted with the condition that the original Tender documents are received at Western Health’s Materials Management Department no later than **Five** working days following the Tender closing date.

1.5.4 All bids must be sent in a sealed envelope clearly marked with Tender Name and Number to: Materials Management Department, Western Health, Western Memorial Regional Hospital, Lower Level, P.O. Box 2005, Corner Brook, NL A2H 6J7.

1.5.5 Bids submitted by electronic transmission (e-mail) **will not be accepted**.

1.5.6 Companies submitting fax Tenders are doing so at their own risk and the fax Tender must be at the public opening as specified in the Tender information. This Authority will not be responsible for in-house courier services if companies submit quotations by fax machine. The time stated on the fax Tender will become null and void since it is the responsibility of the company placing the Tender to have their Tender at the public opening, therefore, this Authority will not be responsible for any damages or liabilities.

1.5.7 In order to contribute to waste reduction and promote environmental protection, the Western Health will endeavour to acquire goods and services that support these principles, therefore, product(s) quoted should include:

- maximum level of post-consumer waste and/or recyclable content
- minimal packaging
- minimal environmental hazards
- maximum energy efficiency
potential for recycling
> disposal costs
> must not reduce the quality of the product required or affect the intended use of the product
> must not significantly impact the acquisition cost

1.6 **Tender Acceptance**

1.6.1 Any acquisitions resultant from this invitation to Tender shall be subject to the Public Tendering Act.

1.6.2 The Tenders shall be opened in the Private Dining Room at The Western Memorial Regional Hospital on the scheduled date and time.

1.6.3 Any Tender may be accepted in whole or in part. The lowest Tender may not necessarily be accepted and Western Health reserves the right to cancel the Tender call. Western Health shall not be held responsible or liable for the payment of any costs that are incurred by the bidder in preparing a Tender in response to this invitation to Tender.

2.0 **Product Specifications**

2.1 Western Health invites Tenders on Snow Removal & Sanding/Salting at a number of sites in the Western Region. Sites included in the Tender are as follows:

1. Cottages (Corner Brook)
2. Shamrock Crescent Complex (Corner Brook)
3. Bay St. George Senior Citizens Home (Stephenville Crossing)
4. Sir Thomas Roddick Hospital (Stephenville)
5. Dr. Charles LeGrow Health Centre (Port aux Basques)
6. Bonne Bay Health Centre (Norris Point)
7. Cow Head Medical Clinic (Cow Head)
8. Calder Health Care Centre (Burgeo)
9. Rufus Guinchard Health Centre (Port Saunders)
10. Western Memorial Regional Hospital, Monaghan Hall (Corner Brook) & SD Cook School (Corner Brook)
11. Hammond Building (Corner Brook)
12. Hampden Medical Clinic & Dr. Residence (Hampden)
13. Jackson’s Arm Medical Clinic & Dr. Residence (Jackson’s Arm)
14. 20 Farm Road (Deer Lake)
15. 127 Montana Drive (Stephenville “The Annex”)  
16. Woody Point Medical Clinic (Woody Point)
17. Jeffrey’s Medical Clinic & Dr. Residence (Jeffrey’s)
18. Humberwood Addictions Centre (Corner Brook)
19. Protective Community Residences (Corner Brook)
20. Lourde’s Medical Clinic & Dr’s Residence (Lourdes)
21. Corner Brook Long Term Care (Corner Brook)
22. Daniel’s Harbour Medical Clinic (Daniel’s Harbour)

2.2 A bidder may bid on one or more of the above noted individual sites and shall provide the amount of the bid(s) on Appendix “A”, Contractor’s Submission Sheet. A contract shall be awarded for each individual location. In the event that a bidder should bid on more than one site, Western Health may accept that bidder’s bid for any one (or more) individual site bids and reject that bidder’s bid (or bids) for other individual site bids.

2.3 Western Health shall be entitled, but not obligated, to terminate the contract awarded to a successful bidder if, in the absolute discretion of Western Health, any of the following infractions shall occur:

- Poor performance in snow removal and sanding/salting
- Damage to or at the site which the successful bidder shall fail to remedy within 5 days of receiving written notice from Western Health of the requirement to remedy such damage
- Failure to respond to normal requests or emergencies for snow removal and sanding/salting or
- Failure to meet any of the obligations of a successful bidder as required by this request for Tenders.
- Circumstances that make the service unneeded.
2.4 In the event of an infraction, Western Health will provide the following:

- Verbal Warning to the Contractor requiring the Contractor to remedy the infraction
- Written Warning to the Contractor requiring the Contractor to remedy the infraction
- Notification of Termination of the Contractor’s Contract

2.5 If Western Health determines, in its absolute discretion, that an infraction mandates the immediate termination of a successful bidder’s Contract(s), Western Health may immediately terminate the successful bidder’s Contract(s) without a verbal or written warning.

2.6 Payment of the contract price shall be made in 5 equal payments from December to April. Each invoice MUST include a detailed LOG of work completed for the Month the invoice is dated prior to payment being issued.

2.7 Western Health reserves the right to have snow clearing or sanding/salting done for areas not covered under this contract by a third party without notice or liability to the successful bidder responsible for that individual site.

2.8 Each successful bidder shall:

1. Be responsible for snow removal and salt/sanding as required at the individual site(s) for which the successful bidder was awarded a contract. The term of the contract shall be for a two year period commencing 1 November 2015 up to and including 31 October 2017.

2. Adhere to all Provincial Occupational Health & Safety and related legislation at all times throughout the term of the contract.

3. Only contractors with COR certification and OR a letter of Good Standing from NLCSA will be considered. Contractors will be given one year of the contract to complete COR certification.

4. Snow clearing must commence whenever there is an accumulation of 50 mm (2") or more of snow or when wind conditions cause drifting to such a degree that it will impede the smooth flow of traffic. The contractor must visit the site when the conditions are doubtful to make sure there will be no impediment to the flow of traffic. Fire lanes must be kept clear at all times.

5. The contractor shall take every reasonable precaution to ensure that slippery conditions on the site are avoided at all times. To achieve this, the contractor shall spread a mixture of sand & salt in proportion of one part salt and four parts sand. However, should these amounts
and/or mixtures be found unsatisfactory to adequately control slippery conditions then the amounts and/or mixtures are to be adjusted accordingly at no extra cost to the owner.

6. Snow clearing and ice control are to be completed at all sites by 7:00 a.m.

7. Sand used to prevent slippery conditions and ice control is to be free from all foreign material such as sticks, roots, mud, etc., and shall be capable of passing through a number 4 sieve.

8. The contractor is to ensure that any buildup of ice is avoided at all times. Should a buildup of ice occur, then the contractor is to remove the ice buildup at no cost to the owner.

9. During freeze-thaw periods, the contractor shall be responsible to remove any buildup of slush and frozen slush ridges that may occur. The contractor shall sand and salt these areas immediately after slush removal.

10. It is the contractor's responsibility to ensure that sand & salt is applied in sufficient quantities and with sufficient frequency to prevent slippery conditions at all times. Should the contractor fail to comply with this requirement, he may be held liable for any accidents that occur.

11. Some buildings may be in full or partial operation during weekend and holidays. The contractor shall provide snow clearing and ice control during those periods in accordance with the operational schedule of the building. (i.e. Hammond Building, Humberwood etc.)

12. When snow accumulates at the on-site storage areas to such a degree that it will obstruct vehicular traffic flow, conditions become unsafe for pedestrian traffic, or parking is restricted or minimized, the snow must be trucked away to an approved dumping site. The contractor shall be responsible to identify the dumping site and obtain all necessary approvals for use of each site.

13. Record all activities at each site for which the successful bidder has been awarded a contract Log Sheets to be provided by Western Health for:
   - Snow Removal and Sanding/Salting (Date and Time)
   - Concerns or calls from Western Health
   - Damage to Property
   - Quantities used (ie. Sand and Salt)
Bidders may (but are not required to) submit an hourly rate for equipment and price per ton of spread salt and sand in the event that a decision is made to utilize the bidder on a call as needed basis for locations not identified in the description of the individual sites attached hereto.

Prior to submitting its bid, bidders may contact the “Contact Person” listed on each site regarding any concerns pertaining to snow removal or the area in which the successful bidder will be required to stockpile snow.

Bidders shall provide a copy of current Insurance and Workplace Health, Safety and Compensation Commission Letter of Good Standing with Tender. The insurance certificate provided shall include coverage for:

- Snow Clearing Operations
- Personal Injury
- Cross Liability
- Contractual Liability

Western Health shall be named as an additional insurer.

The successful contractor shall confirm that any Sub-Contractors used are insured for the same requirements.

The successful contractor shall show proof of automobile insurance.

1. Bidders shall submit a list of equipment to be used for snow removal and salt/sanding on Appendix “B”. A truck with a snow blade shall not be acceptable equipment.

2. All equipment used in the contract must be rubber-tired.

3. Equipment used under this contract must be kept in a good state of repair and be capable of doing the work required by the time stipulated in 2.8 – 4 and 6 of the tender and as specified by site requirements. In addition, Western Memorial site, an avalanche blade with spring-trip cutting edges as well as spring-trip end plates with floating cutting edge is required.

4. Equipment that becomes inoperative during snow clearing must be replaced immediately to carry out the work required.

5. All equipment must be equipped with cutting edges for ice control.

Bidders must submit a plan to cover calls from the site and a list of telephone numbers and the name(s) of the operator(s) on call on Appendix “C”.
2.14 A Pre-Work Meeting to discuss details of the tender will be communicated with the respective Manager for each site.

2.15 When snow accumulates at the on-site storage areas to such a degree that it will obstruct vehicular traffic flow or conditions become unsafe for pedestrian traffic or damages to buildings on the site are anticipated then the Site Manager/or Designate responsible will request snow to be removed to an approved dumping site. The contractor shall be responsible to identify the dumping sites and obtain all necessary approvals for use of such sites.

2.16 With respect to 2.15, the contractor shall make allowances in his lump sum tender price for any removal of snow that may be necessary.

3.0 Vendor Confirmation (please sign)

I confirm that our Tender meets or exceeds the specifications detailed in this invitation to Tender. I also confirm that all specifications are included in the quoted price. Any items that are optional are noted accordingly.

Signed __________________________

Title __________________________

Company Name __________________________

Address __________________________

Phone __________________________

PLEASE INSERT YOUR BID IN APPENDIX A

Tender Price: Enter bid prices for the applicable site in the bid sheet in Appendix A
TENDER CHECKLIST

TENDER # 0171-1530

DID YOU INCLUDE

HAS TENDER SUBMISSION BEEN SIGNED

COPY OF REQUIRED TENDER DOCUMENTS

COPY OF BROCHURES (IF REQUESTED)

COPY OF WCB LETTER OF GOOD STANDING (IF REQUIRED)

COPY OF PROOF OF INSURANCE (IF REQUIRED)

AMOUNT OF TAX NOTED ON REQUEST FOR QUOTATION FORM

OPTIONAL PRICING FOR TRAINING INCLUDED

NOTE: TENDER RESPONSES MAY BE REJECTED IF YOU ANSWER “NO” TO ANY OF THE ABOVE QUESTIONS.
COTTAGES (NUMBERS 1 - 116)
CHURCHILL CRESCENT, CORNER BROOK

The clearing and removal of snow and ice and the supply and spreading of sand/salt, as required on all of the following areas:

**Areas To Be Cleared:**

- All roads
- Parking lots and main driveway
- Salt and sanding as required
- Supply service in the event of rain, to free catch basins and storm drains

Contractor shall be required to remove snow with **bucket or snow blower** on roadways to and around cottages. **It will not be acceptable to use side ploughs in these areas.** This is due to the build up of snow on sidewalks in front of the cottages. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

**Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.**

**Contact Person:** Mr. Carlson Way  
Support Services Manager  
Telephone: 709-637-5000 Ext. 3590  
Fax: 709-637-3080
SHAMROCK CRESCENT COMPLEX
CORNER BROOK

The clearing and removal of snow and ice and the supply and spreading of sand/salt, as required on all of the following areas:

Areas to be cleared:

- Parking lot
- Main driveway
- Salt and sanding as required

The successful bidder is required to monitor and take action for the above areas before 0700 hours each day and more often when snow conditions occur. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.

Contact Person: Mr. Carlson Way
Support Services Manager
Telephone: 709-637-5000 Ext. 3590
Fax: 709-637-3080
The clearing and removal of snow and ice and the supply and spreading of sand/salt, as required on all of the following areas:

**Main Complex:**

Parking lots, emergency exit at rear, roadway around building and parking on or side of bus garage. Snow shall be removed from the loading zone and from the front of the garage. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot. Sand and salt as required.

**38 Cottages:**

Parking lots, entrances to and from main road and roadway to parking lots. Sand salt as required.

**20 Unit Congregate:**

Roadway from 8 unit cottage entrances and parking lots. Sand and salt as required.

**Dr.’s Residence, Stephenville Crossing:**

Clear roadway and drive, sand and salt as required.

The area must be monitored daily before 0700 hours. Clearing of snow and applications of sand must be done on a priority basis in conjunction with the maintenance department. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.

**Contact Person:** Mr. Andrew Roberts  
Facilities Manager  
Telephone: 709-646-3215  
Fax: 709-646-2375
The clearing and removal of snow/ice and the supply and spreading of sand/salt as required. Bids to be submitted on an individual site basis. Contractor can bid on one or all of the sites:

**Sir Thomas Roddick Hospital:**

Parking lots, Main Entrance, Ambulance Entrance / parking area, roadway around building and roads to the main street. Snow shall be removed from the loading zone, oxygen storage tank and from the front of the garage. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot. Sand and salt as required.

**Jeffrey’s Clinic including Dr.’s Residence**  
**Lourdes Clinic including Dr.’s Residence**

**Areas to be cleared for clinics:**

- Parking Lot – roadway from main road  
- Wheel Chair Ramp and entrances  
- Remove any snow that blocks the view from the building to the parking lot  
- Salt and sand as required  
- Dr. Residence driveway only

The area must be monitored daily before 0700 hours. Clearing of snow and applications of sand must be done on a priority basis in conjunction with the Clinic Staff. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

**Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.**

**Contact Person:**  Mr. Andrew Roberts  
Facilities Manager  
Telephone: 709-643-5111  Ext. 465  
Fax: 709-643-2700
The clearing and removal of snow and ice and the supply and spreading of sand/salt as required on all of the following areas:

**Main Complex:**

All parking lots and roadways to and around building. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot. Sand and salt as required.

**20 Cottages:**

Parking lots, entrances to and from main road and roadway to parking lots. Sand and salt as required.

**Apartment Complex:**

Roadways and parking lots. Sand and salt as required.

The area must be monitored daily before 0700 hours. Clearing of snow and applications of sand must be done on a priority basis in conjunction with the Maintenance Staff.

**Doctor’s Residences:**

30-32 Grand Bay Road, three car driveway.

The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.

**Contact Person:**  Mr. Kenny Meade
Support Services Manager
Telephone:  709-695-4517
Fax:  709-695-7972
The clearing and removal of snow and ice and the supply and spreading of sand/salt, as required on all of the following areas:

**Areas to be cleared:**

- Parking lot – road around building/access to all loading areas/medical areas
- Remove any snow that blocks the view from the building to the parking lot
- Salt and sand as required
- Remove all snow that reduces the size of the parking areas
- Clear driveway for 2 Doctor’s Residences. Check with Kevin Bugden for location.

The area must be monitored daily before 0700 hours. Clearing of snow and applications of sand must be done on a priority basis in conjunction with the Maintenance Department. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.

**Contact Person:**  
Mr. Carlson Way  
Support Services Manager  
Telephone: 709-637-5000 Ext. 3590  
Fax: 709-637-3080
The clearing and removal of snow and ice and the supply and spreading of sand/salt, as required on all of the following areas:

Areas to be cleared:

- Parking lot – road around building
- Remove any snow that blocks the view from the building to the parking lot
- Salt and sand as required
- Clear driveway for 1 Doctor’s Residence. Check with Kevin Bugden for location.

The area must be monitored daily before 0700 hours. Clearing of snow and applications of sand must be done on a priority basis in conjunction with the Clinic Staff. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.

Contact Person:  Mr. Carlson Way
Support Services Manager
Telephone:  709-637-5000  Ext. 3590
Fax:  709-637-3080
The clearing and removal of snow and ice and the supply and spreading of sand/salt, as required on all of the following areas:

Areas to be cleared:

- Parking lot – main roads
- Remove any snow that blocks the view from the building to the parking lot
- Salt and sand as required
- Four (4) Dr.’s Residence – check Site for location. Driveway only

The area must be monitored daily before 0700 hours. Clearing of snow and applications of sand must be done on a priority basis in conjunction with the Maintenance Department. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.

Contact Person:  Mr. Lloyd Janes  
Team Leader  
Telephone:  709-886-3350  
Fax:  709-8863382
RUFUS GUINCHARD HEALTH CARE CENTRE
PORT SAUNDERS

The clearing and removal of snow and ice and the supply and spreading of sand/salt, as required on all of the following areas:

**Areas to be cleared:**

- Parking lot – roadway from main road
- Remove any snow that blocks the view from the building to the parking lot
- Salt and sand as required
- Clear driveway for 2 Doctor’s Residences. Check with Ken Waddleton for location.

The area must be monitored daily before 0700 hours. Clearing of snow and applications of sand must be done on a priority basis in conjunction with the Maintenance Department. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.

Contact Person:  Mr. Carlson Way
Support Services Manager
Telephone:  709-637-5000  Ext. 3590
Fax:  709-637-3080
The clearing and removal of snow and ice and the supply and spreading of sand/salt, as required on all of the following areas:

Areas to be cleared:

- Parking lots – all roads around buildings – roadways to Fern St. and Brookfield Avenue
- Snow needs to be removed from parking lots and not pushed forward or to the sides of the parking lots in order not to prevent access to meters, walkways, etc.
- Helicopter Pad
- Removal of large amounts of snow from side walks
- Move large amounts of snow and stock pile in areas identified by the Physical Infrastructure Support Department.
- Remove snow from identified areas such as Exits; Parking Meters; Fire Hydrants; Manholes; Propane and Oxygen Storage Tanks
- Remove any snow that blocks the view from the building to the parking lot
- Salt and sand as required
- SD Cook Parking Lot

The area must be monitored daily before 0600 hours. Clearing of snow and applications of sand/salt (as per section 2.8 of tender document) must be done on a priority basis in conjunction with the Security Department. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.

Contact Person: Mr. Jim Taylor
Support Services Manager
Telephone: 709-637-5000 Ext. 5504
Fax: 709-637-5317
The clearing and removal of snow and ice and the supply and spreading of sand/salt, as required on all of the following areas:

**Areas to be cleared:**

- Parking lot – roadways from main road
- Remove any snow that blocks the view from the building to the parking lot
- Salt and sand as required
- Saturday and Sunday as per section 2.17 of tender document.

The area must be monitored daily before 0700 hours. Clearing of snow and applications of sand must be done on a priority basis in conjunction with the Security Department. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

**Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.**

**Contact Person:** Mr. Jim Taylor  
Support Services Manager  
Telephone: 709-637-5000 Ext. 5504  
Fax: 709-637-5317
The clearing and removal of snow and ice and the supply and spreading of sand/salt, as required on all of the following areas:

**Areas to be cleared:**

- Parking lot – roadway from main road
- Wheel Chair Ramp and entrances
- Remove any snow that blocks the view from the building to the parking lot
- Salt and sand as required
- Dr. Residence driveway only

The area must be monitored daily before 0700 hours. Clearing of snow and applications of sand must be done on a priority basis in conjunction with the Clinic Staff. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.

**Contact Person:** Mr. Carlson Way  
Support Services Manager  
Telephone: 709-637-5000 Ext. 3590  
Fax: 709-637-3080
The clearing and removal of snow and ice and the supply and spreading of sand/salt, as required on all of the following areas:

**Areas to be cleared:**

- Parking lot – roadway from main road
- Wheel Chair Ramp and entrances
- Remove any snow that blocks the view from the building to the parking lot
- Salt and sand as required
- Dr. Residence driveway only

The area must be monitored daily before 0700 hours. Clearing of snow and applications of sand must be done on a priority basis in conjunction with the Clinic Staff. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

**Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.**

**Contact Person:** Mr. Carlson Way  
Support Services Manager  
Telephone: 709-637-5000 Ext. 3590  
Fax: 709-637-3080
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- Parking lot – roadway from main road
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The area must be monitored daily before 0700 hours. Clearing of snow and applications of sand must be done on a priority basis in conjunction with the Clinic Staff. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.

Contact Person:  Mr. Carlson Way
Support Services Manager
Telephone:  709-637-5000  Ext. 3590
Fax: 709-637-3080
127 MONTANA DRIVE
STEPHENVILLE (“THE ANNEX”)

The clearing and removal of snow and ice and the supply and spreading of sand/salt, as required on all of the following areas:

Areas to be cleared:

- Parking lots – roadway from main road
- Wheel Chair Ramp and entrances
- Remove any snow that blocks the view from the building to the parking lots
- Salt and sand as required

The area must be monitored daily before 0700 hours. Clearing of snow and applications of sand must be done on a priority basis in conjunction with the Clinic Staff. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.

Contact Person: Mr. Andrew Roberts
Facilities Manager
Telephone: 709-643-5111 Ext. 465
Fax: 709-643-2700
WOODY POINT MEDICAL CLINIC
WOODY POINT

The clearing and removal of snow and ice and the supply and spreading of sand/salt, as required on all of the following areas:

Areas to be cleared:

- Parking lot – roadway from main road
- Remove any snow that blocks the view from the building to the parking lot
- Salt and sand as required
- Clear driveway for 1 Doctor’s Residence. Check with Kevin Bugden for location.

The area must be monitored daily before 0700 hours. Clearing of snow and applications of sand must be done on a priority basis in conjunction with the Clinic Staff. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.

Contact Person: Mr. Carlson Way
Support Services Manager
Telephone: 709-637-5000 Ext. 3590
Fax: 709-637-3080
JEFFREY’S MEDICAL CLINIC & DR.’S RESIDENCE
JEFFREY’S

The clearing and removal of snow and ice and the supply and spreading of sand/salt, as required on all of the following areas:

Areas to be cleared:

- Parking lot – roadway from main road
- Remove any snow that blocks the view from the building to the parking lot
- Salt and sand as required

The area must be monitored daily before 0700 hours. Clearing of snow and applications of sand must be done on a priority basis in conjunction with the Clinic Staff. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.

Contact Person:  Mr. Andrew Roberts
Facilities Manager
Telephone:  709-643-5111  Ext. 465
Fax:  709-643-2700
The clearing and removal of snow and ice and the supply and spreading of sand/salt, as required on all of the following areas:

Areas to be cleared:

- Parking lot – roadway from main road
- Remove any snow that blocks the view from the building to the parking lot
- Salt and sand as required

The area must be monitored daily before 0700 hours. Clearing of snow and applications of sand must be done on a priority basis in conjunction with the Clinic Staff. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.

Contact Person:  Mr. Jim Taylor  
Support Services Manager  
Telephone: 709-637-5000  Ext. 5504  
Fax: 709-637-5317
The clearing and removal of snow and ice and the supply and spreading of sand/salt, as required on all of the following areas:

**Areas to be cleared:**

- Parking lot – roadway from main road
- Snow needs to be removed from parking lots and not pushed forward or to the sides of the parking lots in order not to prevent access to meters, walkways, etc.
- Remove any snow that blocks the view from the building to the parking lot
- Salt and sand as required

The area must be monitored daily before 0700 hours. Clearing of snow and applications of sand must be done on a priority basis in conjunction with the Clinic Staff. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

**Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.**

**Contact Person:**  Mr. Carlson Way  
Support Services Manager  
Telephone:  709-637-5000  Ext. 3590  
Fax:  709-637-3080
LOURDE’S MEDICAL CLINIC & DR.’S RESIDENCE

The clearing and removal of snow and ice and the supply and spreading of sand/salt, as required on all of the following areas:

Areas to be cleared:

- Parking lot – roadway from main road
- Remove any snow that blocks the view from the building to the parking lot
- Salt and sand as required

The area must be monitored daily before 0700 hours. Clearing of snow and applications of sand must be done on a priority basis in conjunction with the Clinic Staff. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.

Contact Person: Mr. Andrew Roberts
Support Services Manager
Telephone: 709-643-5111 Ext. 465
Fax: 709-643-2700
CORNER BROOK LONG TERM CARE
40 UNIVERSITY DRIVE, CORNER BROOK

The clearing and removal of snow and ice and the supply and spreading of sand/salt, as required on all of the following areas:

**Areas to be cleared:**

- Parking lot – roadway from main road
- Remove any snow that blocks the view from the building to the parking lot
- Salt and sand as required

The area must be monitored daily before 0700 hours. Clearing of snow and applications of sand must be done on a priority basis in conjunction with the Clinic Staff. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.

**Contact Person:** Mr. Carlson Way
Support Services Manager
Telephone: 709-637-5000 Ext. 3590
Fax: 709-637-3080
The clearing and removal of snow and ice and the supply and spreading of sand/salt, as required on all of the following areas:

Areas to be cleared:

- Parking lot – roadway from main road
- Remove any snow that blocks the view from the building to the parking lot
- Salt and sand as required

The area must be monitored daily before 0700 hours. Clearing of snow and applications of sand must be done on a priority basis in conjunction with the Clinic Staff. The contractor shall clear snow in such a manner that it does not obstruct the view from the building to the parking lot.

Bidders may visit the site(s) for which they wish to submit a bid, to allow them the opportunity to view the areas to be cleared and a chance to review any damage to the grounds, guardrails or curbs with the Physical Infrastructure Support Department before submitting a bid.

Contact Person:  Mr. Carlson Way  
Support Services Manager  
Telephone: 709-637-5000 Ext. 3590  
Fax: 709-637-3080
APPENDIX A  
CONTRACTOR’S SUBMISSION SHEET  
NOTE: All taxes to be shown extra. (Equipment hourly cost for areas required outside this contract).

<table>
<thead>
<tr>
<th>SITE</th>
<th>LOCATION</th>
<th>2015/16</th>
<th>2017/18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Charles LeGrow Health Centre</td>
<td>Port aux Basques</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Calder Health Care Centre</td>
<td>Burgeo</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bay St. George Senior Home</td>
<td>Stephenville Crossing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sir Thomas Roddick Hospital</td>
<td>Stephenville</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Daniel’s Harbour Medical Clinic</td>
<td>Daniel’s Harbour</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jeffrey’s Medical Clinic &amp; Dr.’s Residence</td>
<td>Jeffrey’s</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lourde’s Medical Clinic &amp; Dr.’s Residence</td>
<td>Lourdes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bonne Bay Hospital</td>
<td>Norris Point</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cow Head Medical Clinic</td>
<td>Cow Head</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Corner Brook Long Term Care</td>
<td>Corner Brook</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rufus Guinchard Health Centre &amp; Residences</td>
<td>Port Saunders</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Western Memorial Regional Hospital, SD Cook and Monaghan Hall (as listed)</td>
<td>Corner Brook</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hammond Building</td>
<td>Corner Brook</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hampden Medical Clinic &amp; Dr.’s Residence</td>
<td>Hampden</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jackson’s Arm Medical Clinic &amp; Dr.’s Residence</td>
<td>Jackson’s Arm</td>
<td></td>
<td></td>
</tr>
<tr>
<td>20 Farm Road</td>
<td>Deer Lake</td>
<td></td>
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<tr>
<td>127 Montana Drive (The Annex)</td>
<td>Stephenville</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Woody Point Medical Clinic</td>
<td>Woody Point</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Humberwood Addictions Centre</td>
<td>Corner Brook</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Area</td>
<td>Location</td>
<td></td>
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<td>-------------------------------------------</td>
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<td></td>
</tr>
<tr>
<td>Protective Community Residences (4)</td>
<td>Corner Brook</td>
<td></td>
<td></td>
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<tr>
<td>Cottages (1 – 116)</td>
<td>Corner Brook</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Shamrock Crescent Complex</td>
<td>Corner Brook</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Taxes Extra?  Yes _____  No ____
The Contractor plans to use the following equipment for Snow Removal and Salt/Sanding Operations:
APPENDIX “C”

The Contractor’s plans for receiving calls from the Site(s) to be bid upon are as follows:

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

The Names and Phone Numbers of Operator(s) to be on call are as follows:

1. NAME: ____________________________
   PHONE NO: ____________________________
   ALTERNATE PHONE NO: ____________________________

2. NAME: ____________________________
   PHONE NO: ____________________________
   ALTERNATE PHONE NO: ____________________________

3. NAME: ____________________________
   PHONE NO: ____________________________
   ALTERNATE PHONE NO: ____________________________