## **Our Commitment to You**

## Clients, patients, residents, & families



## We will:

- · Treat everyone with courtesy, respect, and dignity
- Be prepared to listen, hear, and understand others
- Provide the safest care possible
- Use a calm tone of voice and non-threatening body language
- Collaborate with clients, patients, residents, and families
- Communicate respectfully with clients, patients, residents, and families, and your team members
- Maintain the confidentiality of your personal health information
- Share only information relevant to your care
- Give timely responses to questions, concerns, and ensure follow up

## We ask that you:

- Treat everyone with courtesy, respect, and dignity
- Ask questions if information is unclear
- Use a calm tone of voice and non-threatening body language
- Be a participant and decision-maker in your health care
- Identify your substitute decision maker
- Provide all relevant information to your health care team
- Maintain the confidentiality of other patients' health information